

Certification Made Easy Through Muis eHalal System

Muis has leveraged on Information Technology to facilitate its Halal certification process. Called the Muis eHalal System, or MeS, the web-based software manages all aspects of Muis Halal application process. This allows companies to submit new applications or renew their certificates, rectify any shortcomings in their applications, update certification details as well as pay for their certificates online.

The MeS was first implemented in Aug 2006 and further upgraded a year later to enhance its usability, performance and security. The system is convenient, transparent and fast. With its automated features and readily available ingredient glossary, Muis Halal application is made easy and simple.

Response to the MeS has been highly positive. Said Sudyono Bin Solehim, Senior Halal Executive of Old Chang Kee, "Personally, I find the system very friendly. One feature



that I find most interesting is that it eliminates the repetitive entry of menu and ingredient items for new applications, especially for food chain establishments."

Going online to apply for Halal certification

For those who are preparing to apply for Halal certification, it is advisable to begin online application after the premises is operational for a few weeks and is ready for inspection and audit.

You must have the right documents to back your application before going on line. These are:

- Licenses issued by Agri-Food And Veterinary Authority of Singapore (AVA), National Environment Agency (NEA) or Health Sciences Authority (HSA);
- Floor plan of the premises;
- Copy of Muslim staff NRIC/work permit

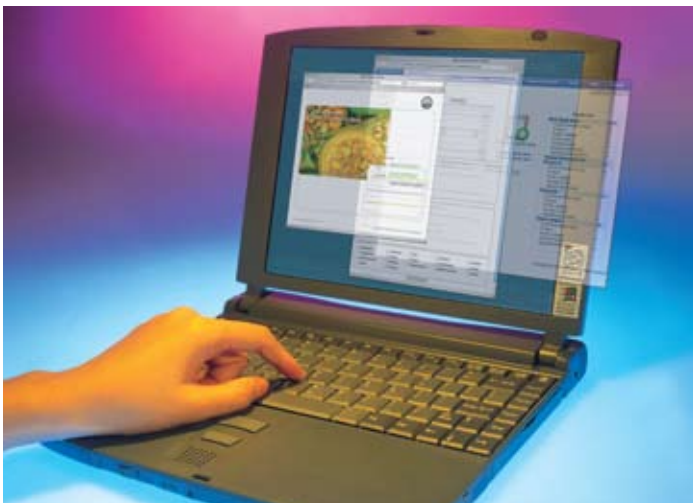


and letter of appointment. There must be at least two Muslim staff for every premises. The Muslim status of your staff must be verified and acknowledged. If the Muslim staff is a foreigner you must be able to show proof of the status of his religion;

- Product specification, wrappers of raw materials or product ingredients;
- Halal certificate of raw materials or product ingredients; and
- Purchase invoices of raw materials or product ingredients.

First time applicants

New users must first log in to register. You will receive your customer code and password, the keys which you need to enter into the system to proceed with your application. Should you forget your password, you can request for a new one by clicking on the 'forget password'



button and entering your customer code and email address. The new password will be sent to your email address.

Vital information for ingredients

Ingredients information is an important requirement in the certification process. You need to declare all the ingredients you use in your menu/product and enter the information into the system. The information includes ingredients' and suppliers' names.

Incomplete information

If your application is incomplete or found to be non-compliant, you will receive an email notification. You can then proceed to provide more information to rectify the shortcoming.

Approval Status

Once your application is approved, an email will be sent to inform you on the date of collection, along with an attached letter of authorisation. The date of issue of the certificate will be given as the date when the application for the certificate is approved. You need to show the letter of authorisation when you pay and collect the certificate from Muis. Payments can be made either by cheque or cash. You can also pay on-line using Visa or eNets.

Log on to make changes

Using the MeS, you can keep Muis informed of changes to the Muslim staff, ingredients and other relevant information.